

**CLAY COUNTY  
JOB DESCRIPTION**

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**Position Title:**            **Park Maintenance Worker**            **FLSA: Non Exempt**

**Department:**            **Parks**            **Level: 12**

**Reports To:**            **Park Manager**            **Job Code:**

**Date:**

**Revised:**            **12-5-2008**

**Primary Responsibilities:**

- The maintenance and operation of the county's park system.
- Maintain park grounds, facilities, and equipment using power tools, hand tools, mowers, trimmers, trucks, loaders, tractors.
- Observe county safety procedures.

**Essential Duties and Responsibilities:**

- Performs ground maintenance tasks: mow, edge, trim grass areas; plant, mulch, stake, fertilize, trim trees and shrubs; cut, roll, lay and water sod; install, clean out and repair culverts and drop inlets; pick-up, load and secure debris and trash; operate and maintain tractors, right-of-way mowers, commercial riding mowers, trimmers, edgers, aerators, seeders, spreaders.
- Performs park improvement tasks: repairs, assembles, and installs picnic tables, grills, play structures, trash can holders, fencing, barriers, signs, cleans restrooms, empty trash, bumper blocks, and gates; Makes minor electrical repairs to include outlets, install new lights, camper outlets, etc.
- Performs snow and ice removal: operate trucks with mounted snow plow blades and sand spreaders, use skid loader with mounted boom or bucket to clear parking lots, shovel
- Performs road repairs and improvements: load and haul rock or hot/cold asphalt mix for patching of holes; fill cracks with asphalt emulsion; install, repair and clean out culverts, drop inlets, snow and ice removal. Performs preventive maintenance on equipment: change oil and filter; grease moving parts; air up and/or change tires; sharpen or change blades, belts, springs, chains; clean by pressure washing or with compressed air; sand, prime and paint rust areas.
- Operate park vehicular fleet and grounds maintenance equipment: includes cars, pick-ups, flatbed trucks, crew-cab trucks, dump trucks, boom or bucket truck, tractor and right-of-way mowers, commercial riding mowers, skid loader, hi-loader, water truck, brush chipper, stump cutter, chain saws, outboard motors, power seeders, aerators, sod cutters, sand spreaders, snow plows, post hole augers, edgers, sprayers, and trimmers.

